



**KWAZULU-NATAL PROVINCE**

TRANSPORT  
REPUBLIC OF SOUTH AFRICA

**DIRECTORATE: ORGANISATIONAL DEVELOPMENT SERVICES**

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Date: 28 July 2023

**ZNB01848/00000/00/HOD/GEN/23/T: DEVELOPED BUSINESS PROCESSES FOR IMPLEMENTATION ON THE MOTOR LICENSING BUREAUS (MLBs) AND DRIVING LICENSE TESTING CENTRES (DLTCs) AS PART OF THE SERVICE DELIVERY BIMPROVEMENT PLAN FOR 5 YEARS. (REQUEST TO ISSUE AN ADDENDUM)**

**ADDENDUM NO. 1**

Date Issued: 28 July 2023

This Addendum No. 1 comprises a total of **05 PAGE**, including this page.

I/We acknowledge receipt of this Addendum No.1 and have made the required alterations to our bid documents.

BIDDER:.....

SIGNED ON BEHALF OF BIDDER.....

NAME OF SIGNATORY:.....

DATE:.....

**ADDENDUM NO.1**

- A. The compulsory briefing on page 1, should read as follows "Non Compulsory"
- B. On page 6. The goals is An EME or QME which is at least 51% owned by black people

The specific goals allocated points in terms of this tender	<u>Points</u>	<u>Acceptable Proof for Allocation of Points</u>
An EME or QSE which is at least 51% owned by black people	10 points	CIPC company registration documents

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- C. Under 4.2 on page 18 and 19. The goal is An EME or QME which at least 51% owned by black people

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)
An EME or QSE which is at least 51% owned by black people	10	
<b>TOTAL</b>	<b>10</b>	

**D. Page 34 – 35 item No 2.4(8) (Technical Functionality requirements: (Weighting))**

1. The table is replaced by the table hereunder:

No.	Technical Functionality requirements	Weighting
1.	Overall bidders experience	20%
2.	Implementation methodology	20%
3.	Resourcing	20%
4.	Proposed solution	40%
	<b>Total</b>	<b>100%</b>

**E. Pricing Schedule (Refer to Page 11 – 12)**

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL FOR EACH UNIT
		System Development (inclusive of Project Management, customization, configuration, installation, change management and integrations)		
		Mobile Application Development (Android and iOS)		
		Acceptance Testing (UAT) support)		
		End user Training		
		System Go-Live		
		Handholding/assistance in utilizing the system (6 Months)		
		<b>PILOT SITES (Six Months)</b>		
		<b>DEPLOYMENT AND TRAINING (Six Months)</b>		
		<b>SYSTEM USER LICENCE (700 USERS)</b>		
		Year 1		

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		Year 2		
		Year 3		
		Year 4		
		Year 5		
		<b>SUPPORT AND MAINTENANCE</b>		
		Year 1		
		Year 2		
		Year 3		
		Year 4		
		Year 5		
		<b>HARDWARE</b>		
	11	Floor Standing Smart Self Service 17" LCD touch screen		
	22	Self-Service Kiosks (Shesha Screen)		
	5000	Paper roll (Compatible by the Floor Standing Smart Self Service Offered)		
	250	Teller Calling Terminal (with the function to indicate the type of service provided)		
	22	Minimum of 42" Smart Screens, LED Screens for the Display of Ticket information and running of corporate advertisements including mounting brackets.		
	11	Built IN Audio announcement system (contr. built in amp + 2 speaker). Standard amplified speakers for Queue Management for all 11 Departmental sites		
		Network Cabling for Self Service Kiosks, Queue Management devices, and Smart Televisions to all 11 Departmental Sites.		
<b>SUB-TOTAL</b>				
<b>VAT AT 15%</b>				
<b>GRAND TOTAL (BID PRICE IN RSA CURRENCY WITH ALL APPLICABLE TAXES INCLUDED)</b>				

I (full name) \_\_\_\_\_, in my capacity as \_\_\_\_\_, the duly authorized representative of \_\_\_\_\_ (business name) hereby declares that the offer is in accordance with the attached specification, notes to suppliers & accepts all conditions/clauses contained in the said documents.

<b>Signature of duly authorised representative:</b>		<b>Date:</b>
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**F. Page 38 item number 2.4.1 under (4) (j)**

1. "Transfer a customer to a doctor for eye test (optometrist)". This item is now replaced by "Upload eye test certificate"

**G. Page 39 - 40 item No 2.4.2 (Systems Demonstration Evaluation)**

There scores are follows:

<b>SYSTEM DEMONSTRATION REQUIREMENTS</b>	<b>Evidence and evaluation criteria (used to evaluate bid)</b>	<b>Weighting</b>																																				
<p><b>(1) FUNCTIONALITY</b></p> <p>The product/solution must perform –</p> <ul style="list-style-type: none"> <li>a) Complete an online vehicle registration form</li> <li>b) Complete an online vehicle license renewal form</li> <li>c) Complete learner's application form</li> <li>d) Book the date for the learner's license test</li> <li>e) Make payment for learner's license test</li> <li>f) Write learner's license test</li> <li>g) Upload learner's license questions</li> <li>h) Create unique number for each service on Queue Management ( i.e. renewal of motor licence, application of learners and drivers licence, renewal of drivers licence, payment( rates, motor licence, drivers licence, learners licence, rates, etc.)).</li> <li>i) Issue virtual queueing ticket (i.e.</li> </ul>	<p>Provide product indicating how the proposed solution meets the applicable requirements/functionalities.</p> <p>Technical Evaluation Team Scoring Table:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">#</th> <th style="text-align: center;">Score Allocation</th> <th style="text-align: center;">Score</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">(a)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(b)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(c)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(d)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(e)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(f)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(g)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(h)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(i)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr><td style="text-align: center;">(j)</td><td style="text-align: center;">0,5,10</td><td></td></tr> <tr> <td></td> <td style="text-align: center;">Total</td> <td style="text-align: center;">100</td> </tr> </tbody> </table> <p>Score Allocation:</p> <p><b>Score of 0</b> points will be allocated where no evidence is provided</p> <p><b>Score of 5</b> points will be allocated if substantiating evidence is partially addressing the required functionality</p> <p><b>Score of 10</b> points will be allocated if substantiating evidence is fully addressing the required functionality</p>	#	Score Allocation	Score	(a)	0,5,10		(b)	0,5,10		(c)	0,5,10		(d)	0,5,10		(e)	0,5,10		(f)	0,5,10		(g)	0,5,10		(h)	0,5,10		(i)	0,5,10		(j)	0,5,10			Total	100	<p>100%</p>
#	Score Allocation	Score																																				
(a)	0,5,10																																					
(b)	0,5,10																																					
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(i)	0,5,10																																					
(j)	0,5,10																																					
	Total	100																																				

<b>SYSTEM DEMONSTRATION REQUIREMENTS</b>	<b>Evidence and evaluation criteria (used to evaluate bid)</b>	<b>Weighting</b>
SMS, WhatsApp, Mobile App j) Upload eye test certificate	<b>Score calculation:</b> Score = sum of (a) to (j) = % Performance  Minimum threshold: 80%	



**MR S.W Ngcobo**  
**DIRECTOR: ORGANISATIONAL DEVELOPMENT SERVICES**

**DATE: 28/07/23**

**APPROVED /NOT APPROVED**

Signed by: Nkosinathi Mkhize  
 Signed at: 2023-07-28 11:31:43 +02:00  
 Reason: I approve this document



**MR.N. MKHIZE**  
**DEPUTY CHAIRPERSON OF THE BSC**

**DATE: 28/07/23**

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